



# COVENANT COLLEGE

DRUGFREE SCHOOL AND  
COMMUNITIES ACT OF 1989  
(Public Law 101-226)

October 2008

# Effectiveness of Covenant College's Alcohol and Drug Awareness Program

The Alcohol and Drug education program on campus is administrated by Health Services. The program consists of highlighting Alcohol and Drug Awareness during the annual Health Fair, creating bulletin boards with this emphasis and distributing pamphlets on three locations on campus, and by working with students and the Student Development Office to celebrate Alcohol Awareness Week the last week of October.

The Drugfree Schools Brochure is distributed to all faculty, staff and students once each semester. This brochure outlines the following:

1. The school's policy on alcohol and drugs,
2. The consequences for not abiding by this policy, the legal sanctions under local, state and federal law for unlawful possession, use or distribution of illicit drugs and alcohol
3. The health risks associated with the use of illicit drugs and abuse of alcohol
4. A description of counseling and treatment programs available to student, faculty and staff.

A committee to review the effectiveness of the Alcohol and Drug Awareness program on campus met twice. One on the suggestions to improve our program was to give the Core Alcohol Survey to a part of our student population. During the spring of 2007 and 2008 this survey was given to a random cross-section of students during Assessment Day. About 175 students were asked to take the Core Alcohol Survey each time. The results are as follows:

### Results of Core Alcohol Survey

<b>Following are some key findings on the use of alcohol:</b>	<b>2006</b>	<b>2008</b>
<ul style="list-style-type: none"> <li>• Students who drink (used alcohol in past 30 days)</li> <li>• Students who "binge" (5 or more drinks at a sitting in the previous 2 weeks)</li> </ul>	28%  10.6%	42.5%  6.6%
<b>Following are some key findings on the use of tobacco:</b>		
Students who have used tobacco (at least once in the past year)	29.4%	47.4%
Students who are current tobacco users (have used tobacco in the past 30 days)	13.3%	27.8%
<b>Following are some key findings on the use of illegal drugs:</b>		
<ul style="list-style-type: none"> <li>• Students who have used Marijuana at least once in past year</li> <li>• Used Marijuana in past 30 days</li> <li>• Used some kind of illegal drug other than Marijuana at least once in the past year</li> <li>• Use of Cocaine at least once in the past year</li> </ul>	6.7% 2.6% 1.3% 0.0%	7.9% 2.90% 3.3% 0.5%

**Following are some key findings on the consequences of alcohol and drug use:**

	<b>2006</b>	<b>2008</b>
• Had some form of public misconduct, such as:		
Driving under the influence	13.4%	10.8%
Fighting	5.2%	7.0%
DWI/DUI	1.3%	0.5%
• Had some form of serious personal problem, such as:		
Thought about or tied to commit suicide	1.3%	1.5%
Been injured	2.6%	1.5%
Tried unsuccessfully to stop using	2.7%	0.5%

**Following are some key findings on the opinions about the campus environment:**

• Would rather <b>not</b> have drugs available at a party they attend	96%	
• Would rather not have alcohol available at a party they attend	70.6%	
• The campus <b>does have</b> a alcohol and drug <b>policy</b>	100%	100%
• The campus <b>does enforce</b> the alcohol and drug <b>policies</b>	94.6%	94.6%
• The campus <b>does not enforce</b> the alcohol and drug <b>policies</b>	2.6%	0.0%
• <b>Don't know</b> if the campus enforces the <b>alcohol and drug policies</b>	1.3%	5.4%
• The campus <b>does have</b> a <b>alcohol and drug prevention program</b>	21.3%	27.2%
• The campus <b>does not have</b> a <b>alcohol and drug prevention program</b>	12%	10.7%
• <b>Don't know</b> if the campus has a <b>alcohol and drug prevention program</b>	65.3%	62.1%
• The <b>campus is</b> concerned about <b>drug and alcohol prevention</b>	92%	96.6%
• The <b>campus is not</b> concerned about <b>drug and alcohol prevention</b>	4%	0.5%
• <b>Don't know</b> if the campus is concerned about <b>drug and alcohol prevention</b>	2.6%	2.4%

**Survey Demographics**

• Freshman	20%	32.4%
• Sophomore	32%	23.5%
• Junior	28%	23.5%
• Senior	20%	20.2%
• Typical college age range of 18-21	78%	91.0%
• Age 22 or older	14%	8.1%
• Female	56%	50%
• Single	98.6%	98.1%

• Married	1.3%	1.4%
• Lived on-campus	84%	91.0%
• White	92%	88.6%
• African American	1.3%	5.2%
• Asian, Hispanic American Indian	2.6%	8.1%

The following is taken from the **Executive Summary of the Core Alcohol and Drug Survey** as tabulated by the Southern Illinois University at Carbondale Core Institute in Carbondale, IL.

### Use of Drugs

The following tables provide additional details about students' reported use of drugs at this institution. Unless otherwise indicated, percentages are based on the total number of students responding validly to a given item.

For comparison purposes some figures are included from a reference group of 58392 students from 145 institutions who completed the Core Alcohol and drug Survey Long Form in 2002, 2003, or 2004.

More detailed analyses can be found in *A Report to College Presidents: 1995, 1996, and 1997*.

In general, substantial proportions of student report having used alcohol, tobacco, and marijuana in response to the question, "At what age did you first use \_\_\_\_\_?" whereas comparatively few report having used each of the other substance. This question examines "lifetime prevalence" as opposed to annual prevalence and 30-day prevalence.

Table 2 describes lifetime prevalence, annual prevalence, 30-day prevalence, and high frequency use (3 times a week or more).

**Table 2 – Substance Use**

<b>Substance</b>	<b>Lifetime Prevalence</b>		<b>Annual Prevalence</b>		<b>30-Day Prevalence</b>		<b>3X/Week Prevalence</b>	
	<b>Coll.</b>	<b>Ref.</b>	<b>Coll.</b>	<b>Ref.</b>	<b>Coll.</b>	<b>Ref.</b>	<b>Coll.</b>	<b>Ref.</b>
<b>Tobacco</b>	53.5	55.4	48.6	41.3	28.3	31.0	6.1	21.2
<b>Alcohol</b>	76.5	85.8	73.9	80.8	42.5	67.5	4.3	23.5
<b>Marijuana</b>	13.0	47.0	7.1	31.1	2.9	18.1	1.9	8.2
<b>Cocaine</b>	1.9	9.5	0.9	5.3	0.5	2.2	0.0	0.4
<b>Amphetamines</b>	3.4	17.4	1.4	8.7	0.9	4.5	0.0	3.1
<b>Sedatives</b>	3.4	8.4	1.4	4.7	1.4	2.3	0.5	0.6
<b>Hallucinogens</b>	1.4	10.1	0.9	4.1	0.5	1.2	0.5	0.2
<b>Opiates</b>	1.0	3.2	0.9	1.6	0.5	0.8	0.0	0.3
<b>Inhalants</b>	1.9	4.5	1.4	1.4	0.9	0.7	0.0	0.2
<b>Designer drugs</b>	1.0	10.7	.09	5.3	0.5	1.4	0.0	0.3
<b>Steroids</b>	1.5	1.6	0.5	0.8	0.5	0.6	0.5	0.3
<b>Other Drugs</b>	2.4	4.3	1.9	2.1	0.9	0.9	0.5	0.2

Notes:

Coll. = Covenant College

Ref. = Reference group of 58392 college students

The average number of drinks consumed per week at this institution is 1 drink. The national average is 5.8 drinks. The percentage of students who report having binged in the last two weeks at this institution is 6.6% compared to the national average of 44.3%

### Consequences of Alcohol and Drug Use

The proportion of student who report having had problems as a result of drinking or drug use is another indicator of the level of substance abuse. The percentages of student who reported that within the past year they had various problematic experiences are given in Table 3. The top group of items represents public misconduct or behaviors that involve actual or potential harm to others. The second group represents possibly serious personal problems. The last group may consist of less serious (and more common) experiences which nevertheless may indicate excessive use.

**Table 3 – Problematic Experiences**

<u>This Institution</u>	<u>Reference Group</u>	<u>Experience</u>
.05	2.0	Been arrested for DWI/DUI
6.2	13.1	Been in trouble with police, residence hall, or other college authorities
1.4	7.5	Damaged property, pulled fire alarms, etc.
10.8	32.1	Driven a car while under the influence
7.0	31.4	Got into an argument or fight
0.9	1.6	Tried to commit suicide
2.9	4.3	Seriously thought about suicide
2.4	13.9	Been hurt or injured
3.8	10.1	Been taken advantage sexually
0.5	3.4	Taken advantage of another sexually
1.4	6.0	Tried unsuccessfully to stop using
3.3	10.5	Thought I might have a drinking or other drug problem
7.1	24.1	Performed poorly on a test or important project
13.7	36.0	Done something I later regretted
7.1	32.4	Missed a class
17.4	29.0	Been criticized by someone I know
8.9	31.1	Had a memory loss
14.1	50.5	Got nauseated or vomited
16.4	60.3	Had a hangover

Events for Alcohol Awareness Week were planned by a Student Development committee. This committee consisted of three Student Development staff, Emily Ford, Scott Hwang, Barb Michal and four students, McCheyne Moore, Colby Wilkins, Ellie Novenson, and Kristina Gilliam. The events took place during the week of October 22-26, 2007. The events included:

- *A Pastor's Panel* on Monday night. Local pastors shared their experiences in working with families and individuals affected by alcohol abuse.
- On Wednesday night the movie "*When A Man loves A Woman*" was shown with a discussion following the movie. This movie shows the struggles an alcoholic wife has and the effect her addiction has on her husband and children.
- Thursday morning at 11:00 *Covenant & Alcohol* took place in the Blink. Students and staff shared their personal experiences with alcohol and the Standards of Conduct while at Covenant.
- Thursday night during Founder's Skit Night ninety students wore black tee-shirts representing 10% of college age students who are injured, raped or die as a result of an alcohol related incident.
- Health Services presented a display in Carter Hall Lobby about *Alcohol and Drug Abuse*. This display remained in the Lobby for three days.

In compliance with the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226), Covenant College provides the following educational services and information:

The annual distribution to each student and employee:

- A. Standards of Conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs and alcohol by students and employees on your institution's property or as any part of your institution's activities.

The **Student Handbook**, (section "Standards of conduct), clearly states that the possession or use of illicit drugs and alcohol are prohibited (See Appendix C).

The **Student Handbook**, (section "Standards of Conduct), clearly states that the possession or use of illicit drugs and alcohol are prohibited and may result in suspension (See Appendix C).

The **Staff Manual** (section 2.4) clearly states that the possession or use of drugs and alcohol are prohibited and will result in possible termination of employment (See Appendix D).

The **Staff Manual** (section 8.3) clearly states that an employee that is "working under the influence of alcohol or illegal drugs, or possessing same on college property" may be immediately discharged. (See Appendix D)

The **Faculty Manual** informs all faculty members that they are to abide by the Standards of conduct in the Student Handbook. (See Appendix E)

The **Faculty Manual** informs all faculty members that use or possession of a controlled substance by any employees is strictly prohibited. It also states that any employee found to have use or sell such substances can be immediately terminated. (See Appendix E)

- B. A description of the applicable legal sanctions under local, state and federal law for unlawful possession, use or distribution of illicit drugs and alcohol.

The **Student Handbook**, section "Standards of Conduct, clearly states that the possession or use of illicit drugs and alcohol are prohibited (See Appendix C)

All students are directed to the Covenant College website to view the **Student Handbook** annually. All employees have access to the **Student Handbook** on the college's website. The Standards of Conduct section clearly states the institutional, state, and federal law, policies and sanctions for the unlawful possession or distribution of illicit drugs and alcohol (See Appendix C).

- C. A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.

Pamphlets presenting the health risks associated with the use of illicit drugs and the abuse of alcohol are available in the Health Services waiting room. Health Services also celebrates Alcohol Awareness Week. During this time information regarding the health risk of alcohol and other illicit drugs are presented through a bulletin board display.

Critical Health Issues (PE-313) reviews “...current health issues including drug education, AIDS, family planning, and environmental and consumer concerns with values clarification...” (See Appendix G)

- D. A description of any drug and alcohol counseling, treatment, or rehabilitation programs available to students and employees.

Information about available alcohol or drug counseling, treatment, or rehabilitation facilities is available through Health Services or the schools counseling service (See Appendix H).

- E. A clear statement that your institution will impose sanctions on students and employees (consistent with local, state and federal law) and a description of these sanctions, up to and including expulsion or termination of the employment and referral for prosecution for violations of the standards of conduct.

The **Student handbook** clearly states that a violation of civil law may result in disciplinary action by the college termination a student’s enrollment (See Appendix C).

The **Staff Manual** (section 8.3) clearly states that an employee that is “working under the influence of alcohol or illegal drugs, or possessing same on college property” may be immediately discharged. (See Appendix D)

The **Faculty Manual** clearly states that a Faculty member that violates a Civil Law may be terminated by the college. (See Appendix E)

# APPENDIX A

## THE ACADEMIC BULLETIN

# Student Development

The Office of Student Development provides essential services to the achievement of Covenant's educational goals. Student Development is responsible to build a co-curricular community that enhances academic inquiry, provides a safe campus environment in which to live and study and designs co-curricular opportunities that seek to educate students personally, socially, physically, vocationally and intellectually – all of which are areas of spiritual growth.

Student Development provides the following services: New Student Orientation, Student Life, Residence Life, Housing, Career Development, Academic Support, Student Government, Priesthill Services (Health and Counseling), ScotsCard Services, Standards of Conduct enforcement, Practical Service, and works in association with the Chapel, Intercollegiate Athletics and Intramural Athletic departments.

Please refer to the Student Handbook on the Covenant Web site at [www.covenant.edu/studenthandbook](http://www.covenant.edu/studenthandbook) for information regarding student standards of conduct and other student development program details. Questions can also be directed to the Office of Student Development at 706.419.1107 or e-mail [hunter@covenant.edu](mailto:hunter@covenant.edu).

# APPENDIX B

## THE ADMISSIONS APPLICATION



# COVENANT COLLEGE

IN ALL THINGS CHRIST PREEMINENT

## APPLICATION FOR ADMISSION

14049 SCENIC HIGHWAY • LOOKOUT MOUNTAIN, GA 30750-9901

P 706.820.2398 • T 888.451.2683 • F 706.820.0893

ADMISSIONS@COVENANT.EDU • COVENANT.EDU

INSTANT MESSAGERS:

AIM & YAHOO COVENANTCONTACT • MSN COVENANTCONTACT@HOTMAIL.COM

### DIRECTIONS

The College will begin processing your application file as soon as we receive your application for admission (form or online application). Other pieces may be sent to the Admissions Office as they are completed. In addition to the materials below, please send a wallet-size photograph of yourself. Your application will be evaluated for admission when we have received all of the following:

1. **A SIGNED APPLICATION FOR ADMISSION** Online applicants must check the box indicating their agreement to abide by the Standards of Conduct.
2. **\$35 APPLICATION FEE** If you are paying by check, please make your check payable to Covenant College. Payment may also be made using the Paypal link on our website ( [covenant.edu/apply](http://covenant.edu/apply) ).
3. **PERSONAL TESTIMONY (1-2 PAGES)** Your testimony should tell us about your conversion experience, assurance of salvation, and your personal walk with Jesus Christ.
4. **HIGH SCHOOL TRANSCRIPT** Your transcript should be mailed directly from your high school to Covenant's Admissions Office. The transcript should include the total number of units completed, grade point average on a four-point scale, and class rank, if available. For homeschool information, please visit our website ( [covenant.edu/homeschool](http://covenant.edu/homeschool) ).
5. **SAT/ACT SCORES** Applicants must take either the NEW SAT test OR the ACT along with the essay portion of the exam. If your scores are not included on your official high school transcript, your scores can be requested directly from the College Board (SAT) or the American College Testing Program (ACT). Our college code numbers are 6124 for the SAT and 3951 for the ACT. International students: If you live overseas and are unable to take the SAT or ACT in English, you may take the Test of English as a Foreign Language (TOEFL). Please have an official score report sent to us by using our college code number, 6124. We require a minimum total score of 540 (paper-based), 207 (computer-based), or 76 (internet-based). International students must meet all minimum academic requirements.
6. **COMPLETED ACADEMIC REFERENCE AND CHURCH REFERENCE FORMS** The Academic Reference Form should be completed by a teacher or guidance counselor. The Church Reference Form should be completed by a pastor, youth pastor, or church officer. Please note that references should not be related to the applicant. Letters of reference do not replace these forms.
7. **FEDERAL EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)** Due to federal privacy regulations, the college is not permitted to release any academic, financial, or medical information to anyone other than you without your written consent.
8. **COLLEGE TRANSCRIPT** (For applicants who have completed college course work) Please provide an official transcript from each college or post-secondary institution that you have attended.

**IF YOU DO NOT MEET MINIMUM ACADEMIC REQUIREMENTS AND WOULD STILL LIKE TO BE CONSIDERED FOR ADMISSION TO COVENANT COLLEGE.** (GPA of 2.5 and NEW SAT of 1500 or ACT of 21, including essay portion of test) In addition to the requirements (listed above) that will be evaluated by the Admissions Committee, the following is required:

- The original copy of a graded essay including teachers comments, written within the last year and
- One of the following essays:

Your essay will be evaluated in terms of writing ability, evidence of intellectual engagement, and maturity of Christian discernment. Please be sure to include your name and social security number on each page. As you write, draw on any sources you wish, but be sure to acknowledge thoughts that are not originally yours. We only need one copy; however, we recommend that you retain a copy of everything you send to us for your own records.

#### OPTION 1

As a reformer, Martin Luther certainly changed the world of the Church. Would you say that his opposition to the existing religious authority of his day could be justified from a scriptural standpoint? How might it not? Which Biblical principles affect your own responsibility to promote justice and righteousness when such actions come into conflict with an established order? Submit approximately 2 pages.

#### OPTION 2

For much of the twentieth century, evangelicals have felt threatened by the scientific enterprise. In your view, have the truth claims of science replaced the Bible as the standard of cultural authority? If so, what are the consequences of this shift? What might an appropriate Biblical view of science be for a Christian? Submit approximately 2 pages.

## STANDARDS OF CONDUCT

Students must conduct themselves in a way which reflects a commitment to holy living: doing what the Bible requires, abstaining from what the Bible forbids, and carefully discerning the will of God in every area of life. In addition, the College believes that there are some practices which, though they may not necessarily go against specific biblical teachings, are not in the best interest of others in the community. Students are expected to encourage each other to live according to these standards. For this reason, students who are present when behavior occurs that violates the standards may be found responsible for supporting the behavior.

- Students at Covenant are to practice all the virtues taught in the Scriptures such as: self-discipline, modesty, patience and honesty and are expected to worship in a local church regularly.
- Students are also required to abstain from all activities which violate Biblical teachings such as: theft, drunkenness, slanderous or profane language, all forms of dishonesty including cheating, and sexual sins (such as premarital sex, adultery, homosexual behavior and the use or possession of obscene or pornographic material). Students must reject all sinful attitudes such as greed, jealousy, pride, lust and prejudice against those of a different race, gender, socio-economic status, etc.
- Additionally, students are to use wisdom and Christ-like discretion in the application of Biblical principles to decisions regarding all areas of life such as: the involvement with various forms of media, all non-college organizations, social interaction, and the physical expression of intimacy in relationships. When students are off campus, they should select places of business, organizations, or events that would promote and support the Standards of Conduct. Students are expected to use discretion by avoiding events that are not primarily for Christ-like edification and social interaction. Students should avoid, and encourage one another to avoid, dancing in places of business, events or organizations that primarily exist to serve alcohol, encourage lewd behavior or inappropriate physical intimacy and/or sexual behavior.
- The Scriptures call us to obey the authorities which have been placed over us in the civil government. All students are required to uphold local, state and federal law except on the rare occasions when compliance with the civil authority may be in conflict with the Scriptures. Students violating any civil law such as: possession of illegal substances, underage drinking, illegal possession of firearms, physical or verbal harassment, gambling, copyright violations, illegal entry, the possession, sale and use of fireworks, etc., may be referred to the civil authorities for prosecution, and may also be subject to disciplinary action by the College.
- The College has established rules and guidelines with which all students are required to comply whenever they are on campus. Most of these are outlined in the Residence Hall Manual which includes guidelines for quiet study hours in the residence halls and safety guidelines such as no firearms and/or open flames on campus without expressed permission from one of the resident directors or a student dean. Students are also required to obey rules set by other various departments including, but not limited to the Library and Technology Services, and must comply with all safety and parking guidelines outlined by Facilities Management.
- Students are prohibited at all times -- whether they are on or off the campus -- from the possession and use of alcohol and/or tobacco. The only exceptions to this policy are:
  1. When students are away from the College community during official College breaks,
  2. When students are under the authority of their parents or their church,
  3. In the extraordinary circumstance on a trip to a foreign culture where to refuse a single, ceremonial drink would be construed as rude by the host, and
  4. For students who are at least 25 years of age or married and are living off campus in non-college housing. These students may never possess or use alcohol or drugs on campus, nor off campus in the presence of students still under these restrictions. In each of these exceptions, the College does not permit students to violate biblical directives or civil authorities by getting drunk or by drinking under the legal age. Students who violate these rules may still be subject to discipline by the College. Additionally, students may not come to campus exhibiting any discernible signs of alcohol or tobacco use, even if the usage occurred in the presence of the student's parents or church.
- Students found in violation of these Standards of Conduct will receive disciplinary action from the college. The College recognizes that some breeches of the Standards of Conduct are best handled through punitive discipline, some by extended counseling or involvement with an outside agency or church and others by informal admonishment. The College reserves the right to handle each situation in the manner which it deems to be most effective for the correction and development of the individual(s) involved, as well as in the best interest of the College community.

**These Standards of Conduct apply from the first day of residency or moving personal belongings into residence, and/or first day of classes, which ever comes first, to the last day of residency, the last class and/or the last academic function for the term, whichever comes last.**

## PRACTICAL SERVICE PROGRAM

Jesus teaches that an effective leader must first become a willing servant. His own example, culminating at the cross, establishes the obligation of Christians to serve others. The Reformed faith in particular emphasizes the dignity of work and our call to serve God and each other in large and small ways. The Practical Service Program at Covenant College promotes this spirit of Christian service among the college community by requiring every full-time freshman, sophomore, and junior to participate in work on campus.

Students engage in one to three hours of service per week. Each student's skills, work experience and interests are considered in the assignment of responsibility. Although one effect of the Practical Service Program is to hold down the operating expenses of the college and so reduce the upward pressure on tuition, its primary purpose is to develop attitudes of service and accountability.

I PLAN TO ATTEND  JANUARY  AUGUST 20\_\_\_\_ YEAR

NAME \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE NAME PREFERRED NAME

ADDRESS \_\_\_\_\_  
NUMBER & STREET

CITY STATE ZIP/POSTAL COUNTRY

HOME PHONE CELL PHONE FAX

E-MAIL ADDRESS INSTANT MESSENGER SCREEN NAME

GENDER  M  F DATE OF BIRTH SOCIAL SECURITY NUMBER

PLEASE PROVIDE THE FOLLOWING INFORMATION AS REQUIRED BY THE UNITED STATES DEPARTMENT OF EDUCATION

CITIZENSHIP (CHECK ONE)  U.S. CITIZEN  PERMANENT RESIDENT - ALIEN ID # \_\_\_\_\_  NON-CITIZEN VISA # \_\_\_\_\_

ETHNIC BACKGROUND (CHECK ONE)  CAUCASIAN  HISPANIC  ASIAN/PACIFIC ISLANDER  BLACK/NON-HISPANIC  
 AMERICAN INDIAN/ALASKAN NATIVE  OTHER \_\_\_\_\_

MARITAL STATUS (CHECK ONE)  SINGLE  MARRIED  SEPARATED  DIVORCED

HOME CHURCH NAME ADDRESS (NUMBER & STREET) CITY STATE ZIP/POSTAL

DENOMINATION \_\_\_\_\_ PCA?  YES  NO ARE YOU A MEMBER OF THIS CHURCH?  YES  NO

PASTOR'S NAME \_\_\_\_\_ WERE YOU A MEMBER AS OF DECEMBER 31 LAST YEAR?  YES  NO

HAVE YOU RECEIVED JESUS CHRIST AS YOUR LORD AND SAVIOR?  YES  NO WHEN (IF YOU KNOW THE DATE) \_\_\_\_\_

IS ANYONE IN YOUR FAMILY A PASTOR OR MISSIONARY?  YES  NO DENOMINATION \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

HOW DID YOU HEAR ABOUT COVENANT COLLEGE? \_\_\_\_\_

WHAT IS YOUR INTENDED MAJOR? \_\_\_\_\_

I WOULD LIKE TO TRY OUT FOR THE FOLLOWING SPORTS  BASEBALL  BASKETBALL  CROSS COUNTRY  GOLF  SOCCER  SOFTBALL  TENNIS  
 VOLLEYBALL  OTHER \_\_\_\_\_

DO YOU PLAN TO APPLY FOR FINANCIAL AID?  YES  NO  NOT SURE  
ESTIMATED AWARDS WILL BE DETERMINED WITHIN 2 WEEKS OF A COMPLETED FINANCIAL AID APPLICATION AND ADMISSIONS APPLICATION - DEADLINE FOR PRIORITY CONSIDERATION IS MARCH 31 FOR FALL APPLICANTS AND NOVEMBER 1 FOR SPRING APPLICANTS

ARE YOU ENTITLED TO VETERANS BENEFITS?  YES  NO VETERAN ID # \_\_\_\_\_

I PLAN TO APPLY FOR THE FOLLOWING SCHOLARSHIP(S)  ATHLETIC \_\_\_\_\_  COMMUNITY DEVELOPMENT  CULTURAL DIVERSITY  
SPECIFY SPORT  
 DONALDSON SCIENCE  EMERGING ARTIST  FUTURE TEACHER  MACLELLAN/LEADERSHIP  MUSIC \_\_\_\_\_  
SPECIFY INSTRUMENT OR VOCAL RANGE  
 OTHER \_\_\_\_\_  
PLEASE SPECIFY

PLEASE SEE COVENANT.EDU FOR INFORMATION ON OTHER SCHOLARSHIPS, INCLUDING SCHOLARSHIP APPLICATIONS AND DEADLINES.

EDUCATIONAL BACKGROUND (PLEASE INCLUDE ALL SCHOOLS YOU HAVE ATTENDED) .....

HIGH SCHOOL NAME CITY STATE ENTRANCE DATE EXIT DATE

HIGH SCHOOL NAME CITY STATE ENTRANCE DATE EXIT DATE

WILL/HAVE YOU RECEIVE(D) A DIPLOMA?  YES  NO HAVE YOU EVER BEEN HOMESCHOOLED?  YES  NO  
IF YES, LIST WHICH GRADES GRADUATION DATE

APPLICATION FOR ADMISSION CONTINUED

TEST INFORMATION NEW SAT [ ] HAVE TAKEN ON DATE(S) \_\_\_\_\_ WILL TAKE ON DATE(S) \_\_\_\_\_
ACT WITH ESSAY [ ] HAVE TAKEN ON DATE(S) \_\_\_\_\_ WILL TAKE ON DATE(S) \_\_\_\_\_
TOEFL [ ] HAVE TAKEN ON DATE(S) \_\_\_\_\_ WILL TAKE ON DATE(S) \_\_\_\_\_

HAVE YOU EVER ATTENDED A COLLEGE, UNIVERSITY, OR OTHER POST-SECONDARY INSTITUTION? [ ] YES [ ] NO
IF YES, PROVIDE NAME(S), LOCATION(S), AND DATES OF ATTENDANCE FOR EACH. USE AN ADDITIONAL SHEET OF PAPER IF NECESSARY.

INSTITUTION NAME CITY STATE ENTRANCE DATE EXIT DATE
INSTITUTION NAME CITY STATE ENTRANCE DATE EXIT DATE

FAMILY INFORMATION

PRIMARY PARENT/GUARDIAN FULL LEGAL NAME OCCUPATION
HOME ADDRESS NUMBER & STREET

CITY STATE ZIP/POSTAL COUNTRY

HOME PHONE CELL PHONE FAX E-MAIL ADDRESS

SECOND PARENT/GUARDIAN FULL LEGAL NAME OCCUPATION

HOME ADDRESS NUMBER & STREET

CITY STATE ZIP/POSTAL COUNTRY

HOME PHONE CELL PHONE FAX E-MAIL ADDRESS

HAVE ANY OF THE FOLLOWING ATTENDED COVENANT? [ ] FATHER [ ] MOTHER [ ] BROTHER/SISTER NAME(S)

NAME(S)

IF YOU HAVE HIGH SCHOOL OR COLLEGE-AGED BROTHERS OR SISTERS WHO MAY BE INTERESTED IN COVENANT COLLEGE, PLEASE LIST THEIR NAME(S) AND YEAR(S) OF HIGH SCHOOL GRADUATION

"I HEREBY SUBMIT MY APPLICATION FOR ADMISSION TO COVENANT COLLEGE. I HAVE READ AND UNDERSTAND THE STANDARDS OF CONDUCT AND THE PRACTICAL SERVICE PROGRAM REQUIREMENTS, AND MY SIGNATURE BELOW SERVES AS MY CONTRACT TO ABIDE BY THEM WHILE I AM A STUDENT AT COVENANT COLLEGE."
SIGNATURE DATE

COVENANT COLLEGE PROVIDES EQUAL OPPORTUNITY IN EDUCATION WITHOUT REGARD TO RACE, COLOR, NATIONAL OR ETHNIC ORIGIN, GENDER, AGE OR HANDICAP

IF YOU HAVE ANY ADDITIONAL COMMENTS, PLEASE USE A SEPARATE SHEET OF PAPER OR CALL OUR ADMISSIONS OFFICE AT THE NUMBER LISTED BELOW. PLEASE RETURN THIS COMPLETED FORM TO THE FOLLOWING ADDRESS:

ADMISSIONS OFFICE TOLL FREE: 888.451.2683 E-MAIL ADMISSIONS@COVENANT.EDU INSTANT MESSAGERS
COVENANT COLLEGE PHONE: 706.820.2398 WEB: WWW.COVENANT.EDU AIM: COVENANTCONTACT
14049 SCENIC HIGHWAY FAX: 706.820.0893 YAHOO: COVENANTCONTACT
LOOKOUT MOUNTAIN, GA 30750-9901 MSN: COVENANTCONTACT@HOTMAIL.COM



# COVENANT COLLEGE

IN ALL THINGS CHRIST PREEMINENT

## ADMISSIONS ACADEMIC REFERENCE FORM

14049 SCENIC HIGHWAY • LOOKOUT MOUNTAIN, GA 30750-9901

P 706.820.2398 • T 888.451.2683 • F 706.820.0893

ADMISSIONS@COVENANT.EDU • COVENANT.EDU

INSTANT MESSAGERS:

AIM & YAHOO COVENANTCONTACT • MSN COVENANTCONTACT@HOTMAIL.COM

**REFERENCE SHOULD NOT BE RELATED TO THE APPLICANT. REFERENCE LETTERS DO NOT REPLACE THIS FORM.**

### PART I: TO BE COMPLETED BY THE APPLICANT

APPLICANT'S NAME \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE NAME PREFERRED NAME

ADDRESS \_\_\_\_\_  
NUMBER & STREET

CITY STATE ZIP/POSTAL COUNTRY

HOME PHONE CELL PHONE FAX

I, \_\_\_\_\_, GIVE COVENANT COLLEGE PERMISSION TO CONTACT THIS REFERENCE AND WAIVE MY RIGHT TO REVIEW ANY COMMENTS MADE AS A RESULT OF THIS CONTACT.

APPLICANT'S SIGNATURE DATE

### PART II: TO BE COMPLETED BY THE TEACHER OR GUIDANCE COUNSELOR

WE GREATLY APPRECIATE YOUR HELP IN THE ADMISSION PROCESS. YOUR THOUGHTFUL EVALUATION AND RECOMMENDATION WILL BE VALUABLE TO THE ADMISSIONS COMMITTEE IN OUR APPRAISAL OF THIS APPLICANT. **PLEASE NOTE THAT THE APPLICANT CANNOT BE CONSIDERED FOR ACCEPTANCE OR FINANCIAL AID UNTIL WE HAVE RECEIVED THIS COMPLETED FORM. REFERENCE SHOULD NOT BE RELATED TO THE APPLICANT.**

INSTRUCTOR'S NAME INSTRUCTOR'S TITLE

DAYTIME PHONE EVENING PHONE E-MAIL ADDRESS

SCHOOL NAME PHONE NUMBER OF SCHOOL FAX NUMBER OF SCHOOL

1. HOW LONG HAVE YOU KNOWN THE APPLICANT?  0-6 MONTHS  7-12 MONTHS  1-2 YEARS  3-5 YEARS  6-10 YEARS  OVER 10 YEARS

2. IN WHAT CAPACITY (OR HOW WELL) DO YOU KNOW THE APPLICANT? \_\_\_\_\_

3. PLEASE CHECK THE STATEMENT THAT BEST DESCRIBES THE STUDENT'S INTERACTION WITH YOU AND OTHER FACULTY MEMBERS IN THE CLASSROOM:

- THIS STUDENT ENTHUSIASTICALLY INITIATES DISCUSSIONS AND INTERACTION
- THIS STUDENT WILLINGLY PARTICIPATES IN DISCUSSION AND INTERACTION
- THIS STUDENT SELDOM INITIATES DISCUSSION AND INTERACTION

4. PLEASE COMMENT ON THE APPLICANT'S CHRISTIAN COMMITMENT. \_\_\_\_\_

5. PLEASE COMMENT ON THE APPLICANT'S CHARACTER. \_\_\_\_\_

**ACADEMIC REFERENCE FORM CONTINUED**

6. WHAT DO YOU BELIEVE TO BE THE APPLICANT'S GREATEST STRENGTH? \_\_\_\_\_

7. WHAT DO YOU BELIEVE TO BE THE APPLICANT'S GREATEST WEAKNESS? \_\_\_\_\_

8. PLEASE LIST ANY CIRCUMSTANCES OF WHICH COVENANT COLLEGE SHOULD BE AWARE BEFORE DECIDING ON THE APPLICANT'S ADMISSION.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9. ACADEMICALLY, WHERE WOULD THIS APPLICANT STAND COMPARED TO THE OTHER STUDENTS IN HIS/HER GRADUATING CLASS?

- TOP 10%     TOP 20%     TOP 30%     UPPER 50%     LOWER 50%     LOWER 20%

10. WHAT IS YOUR RECOMMENDATION IN RESPECT TO THIS APPLICANT'S ADMISSION?

- STRONGLY RECOMMEND     RECOMMEND     RECOMMEND WITH RESERVATIONS     DO NOT RECOMMEND

11. CAREFULLY RATE THE APPLICANT BY CHECKING THE APPROPRIATE RATING FOR EACH CHARACTERISTIC. ON A SCALE OF 1-5, 5 INDICATES THAT THE STUDENT EXCELS IN THAT CHARACTERISTIC, AND 1 INDICATES THAT THE STUDENT DOES NOT DEMONSTRATE THAT CHARACTERISTIC. IT IS IMPORTANT THAT YOU RATE THE STUDENT TO THE BEST OF YOUR KNOWLEDGE FOR EACH CHARACTERISTIC.

	5	4	3	2	1
COMMUNICATION SKILLS	<input type="checkbox"/>				
CREATIVITY	<input type="checkbox"/>				
INTEGRITY	<input type="checkbox"/>				
LEADERSHIP	<input type="checkbox"/>				
RESPONSIBILITY	<input type="checkbox"/>				
SELF-DISCIPLINE	<input type="checkbox"/>				
SENSITIVITY TO OTHERS	<input type="checkbox"/>				
ORGANIZATION/TIME MANAGEMENT	<input type="checkbox"/>				

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IF YOU HAVE ANY ADDITIONAL COMMENTS, PLEASE USE A SEPARATE SHEET OF PAPER OR CALL OUR ADMISSIONS OFFICE AT THE NUMBERS LISTED BELOW. PLEASE RETURN THIS COMPLETED FORM TO THE FOLLOWING ADDRESS:

ADMISSIONS OFFICE  
 COVENANT COLLEGE  
 14049 SCENIC HIGHWAY  
 LOOKOUT MOUNTAIN, GA 30750-9901

TOLL FREE: 888.451.2683  
 PHONE: 706.820.2398  
 FAX: 706.820.0893

E-MAIL: ADMISSIONS@COVENANT.EDU  
 WEB: WWW.COVENANT.EDU

INSTANT MESSENGERS  
 AIM: COVENANTCONTACT  
 YAHOO: COVENANTCONTACT  
 MSN: COVENANTCONTACT@HOTMAIL.COM



# COVENANT COLLEGE

IN ALL THINGS CHRIST PREEMINENT

# ADMISSIONS CHURCH REFERENCE FORM

14049 SCENIC HIGHWAY • LOOKOUT MOUNTAIN, GA 30750-9901

P 706.820.2398 • T 888.451.2683 • F 706.820.0893

ADMISSIONS@COVENANT.EDU • COVENANT.EDU

INSTANT MESSENGERS:

AIM & YAHOO COVENANTCONTACT • MSN COVENANTCONTACT@HOTMAIL.COM

**REFERENCE SHOULD NOT BE RELATED TO THE APPLICANT. REFERENCE LETTERS DO NOT REPLACE THIS FORM.**

## PART I: TO BE COMPLETED BY THE APPLICANT

APPLICANT'S NAME \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE NAME PREFERRED NAME

ADDRESS \_\_\_\_\_  
NUMBER & STREET

CITY STATE ZIP/POSTAL COUNTRY

HOME PHONE CELL PHONE FAX

I, \_\_\_\_\_, GIVE COVENANT COLLEGE PERMISSION TO CONTACT THIS REFERENCE AND WAIVE MY RIGHT TO REVIEW ANY COMMENTS MADE AS A RESULT OF THIS CONTACT.  
APPLICANT'S NAME

APPLICANT'S SIGNATURE DATE

## PART II: TO BE COMPLETED BY PASTOR, YOUTH PASTOR, OR CHURCH OFFICER

WE GREATLY APPRECIATE YOUR HELP IN THE ADMISSION PROCESS. YOUR THOUGHTFUL EVALUATION AND RECOMMENDATION WILL BE VALUABLE TO THE ADMISSIONS COMMITTEE IN OUR APPRAISAL OF THIS APPLICANT. **PLEASE NOTE THAT THE APPLICANT CANNOT BE CONSIDERED FOR ACCEPTANCE OR FINANCIAL AID UNTIL WE HAVE RECEIVED THIS COMPLETED FORM. REFERENCE SHOULD NOT BE RELATED TO THE APPLICANT.**

REFERENCE'S NAME REFERENCE'S TITLE

DAYTIME PHONE EVENING PHONE E-MAIL ADDRESS

CHURCH NAME PHONE NUMBER OF CHURCH FAX NUMBER OF CHURCH

1. HOW LONG HAVE YOU KNOWN THE APPLICANT?  0-6 MONTHS  7-12 MONTHS  1-2 YEARS  3-5 YEARS  6-10 YEARS  OVER 10 YEARS

2. IN WHAT CAPACITY (OR HOW WELL) DO YOU KNOW THE APPLICANT? \_\_\_\_\_

3. PLEASE COMMENT ON THE APPLICANT'S CHRISTIAN COMMITMENT. \_\_\_\_\_

4. PLEASE COMMENT ON THE APPLICANT'S CHARACTER. \_\_\_\_\_

5. WHAT DO YOU BELIEVE TO BE THE APPLICANT'S GREATEST STRENGTH? \_\_\_\_\_

6. WHAT DO YOU BELIEVE TO BE THE APPLICANT'S GREATEST WEAKNESS? \_\_\_\_\_

**CHURCH REFERENCE FORM CONTINUED**

7. PLEASE LIST ANY CIRCUMSTANCES OF WHICH COVENANT COLLEGE SHOULD BE AWARE BEFORE DECIDING ON THE APPLICANT'S ADMISSION.

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8. HOW WOULD YOU DESCRIBE THIS STUDENT'S LEVEL OF AWARENESS OF HIS/HER CALLING AS A CHRISTIAN AND OF HIS/HER RESPONSE TO THAT CALLING?

- VERY SOLID/MATURE   
  STRONG/THRIVING   
  AVERAGE/GROWING   
  PROBABLE/DEVELOPING   
  POSSIBLE/VAGUE   
  NOT APPARENT

9. WHAT IS YOUR RECOMMENDATION IN RESPECT TO THIS APPLICANT'S ADMISSION?

- STRONGLY RECOMMEND   
  RECOMMEND   
  RECOMMEND WITH RESERVATIONS   
  DO NOT RECOMMEND

10. CAREFULLY RATE THE APPLICANT BY CHECKING THE APPROPRIATE RATING FOR EACH CHARACTERISTIC. ON A SCALE OF 1-5, 5 INDICATES THAT THE STUDENT EXCELS IN THAT CHARACTERISTIC, AND 1 INDICATES THAT THE STUDENT DOES NOT DEMONSTRATE THAT CHARACTERISTIC. IT IS IMPORTANT THAT YOU RATE THE STUDENT TO THE BEST OF YOUR KNOWLEDGE FOR EACH CHARACTERISTIC.

	5	4	3	2	1
COMMUNICATION SKILLS	<input type="checkbox"/>				
CREATIVITY	<input type="checkbox"/>				
INTEGRITY	<input type="checkbox"/>				
LEADERSHIP	<input type="checkbox"/>				
RESPONSIBILITY	<input type="checkbox"/>				
SELF-DISCIPLINE	<input type="checkbox"/>				
SENSITIVITY TO OTHERS	<input type="checkbox"/>				
ORGANIZATION/TIME MANAGEMENT	<input type="checkbox"/>				

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 MSN: COVENANTCONTACT@HOTMAIL.COM

# APPENDIX C

## THE STUDENT HANDBOOK

## The Students' Standards of Conduct

Students must conduct themselves in a way which reflects a commitment to holy living: doing what the Bible requires, abstaining from what the Bible forbids, and carefully discerning the will of God in every area of life. In addition, the College believes that there are some practices which, though they may not necessarily go against specific biblical teachings, are not in the best interest of others in the community.

- Students at Covenant are to practice all the virtues taught in the Scriptures such as: self-discipline, modesty, patience and honesty and are expected to worship in a local church regularly.
- Students are also required to abstain from all activities which violate Biblical teachings such as: theft, drunkenness, slanderous or profane language, all forms of dishonesty including cheating, and sexual sins (such as premarital sex, adultery, homosexual behavior and the use or possession of obscene or pornographic material). Students must reject all sinful attitudes such as greed, jealousy, pride, lust and prejudice against those of a different race, gender, socio-economic status, etc.
- Additionally, students are to use wisdom and Christ-like discretion in the application of Biblical principles to decisions regarding all areas of life such as: the involvement with various forms of media, all non-college organizations, social interaction, and the physical expression of intimacy in relationships. When students are off campus, they should select places of business, organizations, or events that would promote and support the Standards of Conduct. Students are expected to use discretion by avoiding events that are not primarily for Christ-like edification and social interaction. Students should avoid, and encourage one another to avoid, dancing in places of business, events or organizations that primarily exist to serve alcohol, encourage lewd behavior or inappropriate physical intimacy and/or sexual behavior.
- The Scriptures call us to obey the authorities which have been placed over us in the civil government. All students are required to uphold local, state and federal law except on the rare occasions when compliance with the civil authority may be in conflict with the Scriptures. Students violating any civil law such as: possession of illegal substances, underage drinking, illegal possession of firearms, physical or verbal harassment, gambling, copyright violations, illegal entry, the possession, sale and use of fireworks, etc., may be referred to the civil authorities for prosecution, and may also be subject to disciplinary action by the College.
- The College has established rules and guidelines with which all students are required to comply whenever they are on campus. Most of these are outlined in the Residence Hall Manual which includes guidelines for quiet study hours in the residence halls and safety guidelines such as no firearms and/or open flames on campus without expressed permission from one of the resident directors or a student dean. Students are also required to obey rules set by other various

- departments including, but not limited to the Library and Technology Services, and must comply with all safety and parking guidelines outlined by Facilities Management.
- Students are prohibited at all times -- whether they are on or off the campus -- from the possession and use of alcohol and/or tobacco. The only exceptions to this policy are:
    1. When students are away from the College community during official College breaks,
    2. When students are under the authority of their parents or their church,
    3. In the extraordinary circumstance on a trip to a foreign culture where to refuse a single, ceremonial drink would be construed as rude by the host, and
    4. For students who are at least 25 years of age or married and are living off campus in non-college housing. These students may never possess or use alcohol or drugs on campus, nor off campus in the presence of students still under these restrictions.

In each of these exceptions, the College does not permit students to violate biblical directives or civil authorities by getting drunk or by drinking under the legal age. Students who violate these rules may still be subject to discipline by the College. Additionally, students may not come to campus exhibiting any discernible signs of alcohol or tobacco use, even if the usage occurred in the presence of the student's parents or church.

- Students found in violation of these Standards of Conduct will receive disciplinary action from the college. The College recognizes that some breeches of the Standards of Conduct are best handled through punitive discipline, some by extended counseling or involvement with an outside agency or church and others by informal admonishment. The College reserves the right to handle each situation in the manner which it deems to be most effective for the correction and development of the individual(s) involved, as well as in the best interest of the College community.

These Standards of Conduct apply from the first day of residency or moving personal belongings into residence, and/or first day of classes, which ever comes first, to the last day of residency, the last class and/or the last academic function for the term, whichever comes last.

## **FEDERAL AND STATE LAWS REGULATING CAMPUS CONDUCT**

### **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, originally known as the Campus Security Act that requires colleges and universities across the United States to disclose information about crime on and around their campuses. In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Covenant College publishes an annual report disclosing campus security policies and three years worth of selected crime statistics. The hard-copy report is available upon request in the Physical Plant Office. Covenant will make timely warnings to the campus community about crimes that pose an ongoing threat to students and employee and maintain a public crime log. The Campus Crime Report publishes information for the following 7 major categories of criminal homicide, sex offenses, robbery; aggravated assault; burglary; motor vehicle theft; and arson.

Covenant is also required to report liquor law violations, drug law violations and illegal weapons possession.

### **Campus Crime Report**

Pursuant to the provisions of the "Crime Awareness and Campus Security Act" (Title II of Public Law 101-542) signed into law on November 8, 1990, Covenant College makes campus crime rates and statistics, as well as security policies and procedures, available in the Facilities Management office to interested persons.

### **The Wetterling Act – Sexually Offender Registration Act**

The Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act (Wetterling Act) requires the State's Obligation to distribute information about sex offenders already required to register in a State to provide notice, as required under State law, to each institution of higher education in that State at which the person is employed, carried on a vocation, or is a student. The State must then notify the institution "promptly."

The College is required to advise the campus that this national registry information is available at <http://www.ganet.org/gbi/sorsch.cgi>. Mr. Wallace Anderson, Vice-President for Enrollment Management, is responsible to serve as the first contact for the State. If there are any questions about this Act, please contact Mr. Anderson at [wanderson@covenant.edu](mailto:wanderson@covenant.edu) or 706-419-1172.

## **Sexual Harassment Policy**

Covenant College will not allow any form of sexual harassment or any such conduct that has the purpose or effect of interfering with an individual's work performance or creating an intimidating, hostile or offensive work or classroom environment.

Covenant College considers a position against sexual harassment to be thoroughly consistent with the overall mission of the College and its long-standing commitment to traditional Christian values as presented in the Holy Scriptures. Sexual harassment transgresses holy law and in addition, is a form of illegal discrimination that is abhorrent to the College. Consequently, it is the obligation of each member of the Covenant College community—administrators, faculty, staff, and students – to adhere to this anti-harassment policy.

Sexual harassment is defined to include but not limited to: any unwelcome sexual advance either verbal or physical where submission to the advance is either an explicit or implicit term or condition of employment or enrollment, submission to or rejection of the advance is used as the basis for making employment or enrollment decisions, or such conduct as interferes with an individual's work performance or creates an intimidating, hostile or offensive work or classroom environment. Examples of sexual harassment are: explicit or implicit promise of career advancement, training, awards, lax time-keeping, or acceptance of lower standards of performance in return for sexual favors; explicit or implicit threats that if sexual conduct is rejected, the employee or student will not be promoted, will receive a poor employment evaluation or grade, or will be assigned to a less desirable position/location; or deliberate, repeated, unsolicited verbal comments, gestures, or physical actions of a sexual nature (e.g., hostile or offensive) thus creating an intimidating working or classroom atmosphere for the employee or student. Sexual harassment as defined in this policy also includes visual forms of a sexual nature (e.g., signs, posters, and the like) unless part of the curriculum. Sexual harassment of any employee or student, whether in a supervisory or pedagogical relationship or not, is prohibited.

Should such conduct occur, be experienced or observed, it should be reported to the employee's immediate supervisor, the Director of Human Resources or a senior administrator for faculty or staff. An investigation will be promptly initiated, and the findings will be reported to the senior administrator of the complainant. The College will do its utmost to respect the privacy of all parties involved in the investigation while taking such steps as are necessary to investigate and resolve the complaint.

Any sexual harassment is considered to be a major violation of College policy and will be dealt with accordingly by corrective counseling and/or suspension or termination depending upon the severity of the violation.

## **On-campus Alleged Sexual Assault Assistance**

If you have been a victim of a sexual assault, you should immediately contact one of the following individuals to assist you through this difficult time:

- the College nursing staff
- a College counselor
- the Dean of Students
- the Associate Dean of Students
- a Resident Director or a Resident Advisor

Each of these individuals will help the student think through the following expectations: the notification options for law enforcement authorities (including local police), medical authorities, and the option to be assisted by campus authorities.

- The student should immediately go to the hospital for care or the collection of evidence if necessary without prior showering or attempt at person hygiene. A College nursing staff, a College counselor, a resident director or a student dean will be more than willing to help and accompany the student(s) to the hospital.
- The College staff person or Dean will protect the specific on-campus location where the assault took place to secure evidence. All evidence is essential to proper resolution of a sexual assault.
- The College staff person or dean will assist the student in determining the existing campus and community counseling, mental health or student services available for student victims of sexual assault.
- The College staff person or dean will assist the student regarding the options and available assistance to notify proper law enforcement authorities, changing academic and living arrangements precipitated by the offense if requested by the victim and if these changes are reasonably available and if the student so chooses.
- The accuser and the accused are entitled to the same opportunities to have others present during campus disciplinary proceedings.
- Both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceedings brought alleging sexual assault.

## **College Policies and Programs against Sexual Assault**

Covenant College and the office of Student Development initiate the following policies, programs, or services to encourage appropriate Biblical behaviors and discourage unbiblical sexual activity:

- Curricular and core course goals that teach a student's identity in Christ, Biblical frame of reference and service which is Christian.
- The Student's Standards of Conduct that require Biblical behavior signed by all students entering the college.
- Institutional policies against sexual harassment (see below).
- Institutional policies against public indecency (see below).
- Institutional policies against hazing (see below).
- Institutional policies regarding on-campus alleged sexual assault assistance (See below)
- New Student Orientation
- Health Services Education programs that promote awareness of rape, acquaintance rape and other sexual offenses
- Counseling Services that care for students seeking counsel
- Residence Director and Resident Assistant Training
- Chapel speakers
- State Laws Against Sexual Assault

Sexual assault is a sin and is prohibited by the Scriptures, Covenant's Standards of Conduct and federal and state law. The Westminster Confession of Faith provides a wonderfully clear statement as to sexual behavior prior to, during and after marriage:

“The duties required in the seventh commandment are chastity in body, mind, affections, words and behavior; and the preservation of it in ourselves and others; watchfulness over the eyes and all the senses; temperance, keeping of chaste company, modesty in apparel; marriage by those that have not the gift of continency, conjugal love, and cohabitation; diligent labor in our callings; shunning all occasions of uncleanness, and resisting temptations thereunto.”

### **FERPA - The Family Educational Rights and Privacy Act of 1974**

The Family Educational Rights and Privacy Act of 1974 (FERPA) was designed to transfer parental “rights” to their “adult” child when he or she enrolls in college. Therein students have the right to:

- inspect and review all records that are directly related to them and are maintained by an educational agency, institution or by a party acting for the agency or institution,
- seek amendment of records that they believe to be inaccurate, misleading, or otherwise in violation of their privacy rights,
- consent to disclosures of personally identifiable information contained in their educational records,
- file a complaint with the Department of Education concerning alleged failures by the educational agency or institution to comply with the requirements of the Act.

The College is required to protect the privacy of educational records, establish the process for students to inspect and review their educational records and provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings.

Students wishing to view their personal file in the Office of Student Development need to contact the Dean of Students in writing requesting the inspection of the file. The dean will arrange a meeting to review the contents of the file with the individual student requesting the inspection and will appropriately protect any name of any student in any other student’s file. If the student would like to submit a document noting disagreement with the file contents, such a letter may be submitted and filed. Disciplinary documents and proceedings are confidential and protected by FERPA.

The College intends to uphold the letter and the spirit of the Family Educational Rights and Privacy Act of 1974 while at the same time upholding Biblical relationships and responsibilities of the family and/or legal guardian. As general practice, the College does not inform parents and/or other students of disciplinary action taken toward a student. The College will always encourage the student to communicate openly and honestly with the parent. There may, however, be exceptions. Even though each student is legally and

morally responsible for his or her own conduct, the College recognizes the Biblical covenant between parents and their children and the concern of legal guardians for the welfare of their sons and daughters. Thus, the College reserves the option to notify a parent in the following conditions:

- Discontinuation of enrollment or extended absence from the college.
- Medical treatment or psychiatric examination required to meet emergencies or to maintain one's status as a student.
- Misconduct which is of such a nature that the student is in danger of suspension or expulsion.

Generally, Covenant must have written permission from the eligible student in order to release any information from the student's education record. However, FERPA allows colleges to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

In addition, a 1990 amendment of the Buckley Amendment stipulates that the college may select to communicate the results of any disciplinary proceeding it conducts against an alleged perpetrator of a violent crime (examples being, but not limited to, murder, aggravated assault, robbery, burglary) to the alleged victim(s) of that crime. The college is not obligated to do so but may communicate if deemed necessary. Also, a 1991 amendment requires notification of outcome of any disciplinary proceeding to the accuser and the accused in any case of alleged sexual assault. In addition, Covenant College will comply with all FERPA related anti-terrorism laws.

For more information on FERPA, you may go to the following website or just click here: [www.cpsr.org/cpsr/privacy/ssn/ferpa.buckley.html](http://www.cpsr.org/cpsr/privacy/ssn/ferpa.buckley.html)

## **HIPAA - Health Insurance Portability and Accountability Act of 1996**

Covenant College complies with the Health Insurance Portability and Accountability Act of 1996 which is the “first-ever comprehensive federal regulation that gives patients sweeping protections over the privacy of their medical records.” HIPAA provides the protection of an individual student’s personal health information and awards the student increased access to his or her medical records. For more information, contact the Priesthill Services Center at Michal@covenant.edu or 706.419.1275.

## **Drug-free Schools and Communities Act**

Covenant College is in compliance with the Drug-Free Schools and Communities Act Amendment to the Higher Education Act of 1965 (PL 101-226; 20 U.S.C. 1145g). All students on and off campus are prohibited from the possession, use or provision of alcohol and drugs. All faculty, staff and students are to be aware of the following penalties for alcohol or drug related crimes.

It is a crime under both Georgia and Federal law to possess, make, sell or distribute illegal drugs. Possible Georgia penalties for violations of these laws include community service, imprisonment and payment of a fine. The penalty for drug-related offenses may be doubled where the distribution, manufacture or possession with intent to distribute occurs on or within 1,000 feet of a college or university.

The possession of alcohol by a person under the age of 21, or the providing of alcohol to such a person, is also prohibited by Georgia law and constitutes a misdemeanor. Driving under the influence of alcohol or drugs also is illegal. The punishment for these offenses may include mandatory treatment and education programs, community service, payment of a fine, imprisonment and loss of one's driver's license.

## **Alcohol Related Violations and DUI Penalties.**

Any first conviction for driving under the influence (DUI) may result in a fine, jail time, community service, and suspension of your Georgia driver's license or privilege to drive in Georgia for one year. Please note that Non-Residents may lose their home state driver’s license.

## **Possession of Controlled Substance and Loss of Scholarship**

Georgia and Federal Scholarship Penalties for Drug Conviction will have an impact on the student’s scholarship. If a student is convicted of a felony drug offense in Georgia, the student will lose his/her scholarship for the school term in which the conviction occurred as well as the following term. No early reinstatement is allowed, and First Offender treatment will not save the scholarship. If the student is convicted of any drug offense, including a state misdemeanor marijuana charge, he/she will lose the scholarship

for a minimum period of one year, and could lose it indefinitely. Early reinstatement is possible if certain criteria are satisfied. In the past the gathering of information for drug offenses was self-reported; however, this information is currently confirmed through federal database matches.

### **State and Federal Penalties for Possession of Controlled Substances**

First conviction of possession of a controlled substance misdemeanor or possible felony depending upon if a repeat offense and quantity, may result in fines, jail time, community service, completion of a risk reduction program, driver license suspension, and a “no work” permit.

### **Inspection, Search and Seizure Policy Regarding Campus Facilities**

Covenant, as an agency of the church, has the obligation and responsibility to assure the College community of a drug-free environment. The State courts have recognized the right of the College to conduct reasonable inspections, searches, and seizures in order to enforce the Standards of Conduct.

All resident rooms remain the property of the College even while students are living in them. The Office of Student Development reserves the right to conduct such inspections, searches, and seizures.

### **Inspections, Search and Seizure**

The College will inspect rooms for cleanliness, maintenance, and possible damage. Further, it may enter rooms or other facilities at reasonable hours in order to effect any necessary inspection or repairs of equipment and/or facilities. The College may enter rooms or other facilities at any time it has reasonable cause to believe that a violation of the Standards of Conduct is occurring or has occurred. The College staff or a member of the Fire Department may enter rooms to ensure that the building is vacated during fire drills and/or emergency situations and during vacation periods.

The College may conduct searches of individual rooms, lockers, book bags, or cars if there is reason to believe that a College policy has been violated. Prior authorization for such a search must be secured from the Dean of Students or his designee, and must be conducted under the supervision of a professional Covenant College staff member. Law enforcement officials may search facilities with or without authorization from the College by means of a search warrant or consent from the Dean of Students or his designee or occupant of the property. Efforts will be made to have the student available when a room is searched. All evidence seized can be used in administrative hearings and/or disciplinary procedures concerning violations of the College’s policies.

Illegal property confiscated during a casual visit or search will be disposed of according to state law. Residence rooms or halls are not to promote or advertise substances or conduct that would violate the Standards of Conduct. (For more detail, please see the Residence Hall Manual.)The Students' Standards of Conduct

APPENDIX D  
THE STAFF MANUAL

# The Staff Manual

(sections 2.4, 8.3, 8.4, 9.0, 9.1, 9.2, 9.3)

## **2.4 Drug Free Workplace**

Use or possession of a controlled substance by employees of Covenant College is strictly prohibited. Employees also may not manufacture, distribute, dispense, or possess a controlled substance anywhere on the College campus. An employee found to have, use or sell such substances can be immediately terminated from the College's employ.

Any employee convicted of possession, manufacturing, distributing, or dispensing a controlled substance must notify the College within five days of such a conviction. Appropriate personnel action, including termination or required participation in a drug abuse rehabilitation program, will be taken by the College within 30 days of notification of the conviction.

## **8.3 Reasons for Immediate Discharge**

Discharge of a staff member without advance notice and further pay may be made for willful gross violation of rules or misconduct which could endanger life and property. Some examples of cause for such discharge are:

- (1) Conviction under any criminal code or law.
- (2) Falsification of information given for personnel records.
- (3) Insubordination, including but not limited to refusal to do assigned work which the employee is capable of doing.
- (4) Inability or neglect in the performance of duty, or abuse of College property.
- (5) Repeated and unexcused failure to notify the department head of absence from work.
- (6) Conduct which violates common decency or morality as set forth in the Holy Scriptures.
- (7) Theft or attempted theft of property from the College, its visitors, patrons, or employees.
- (8) Working under the influence of alcohol or illegal drugs, or possessing same on College property.
- (9) Use of profanity in situations reflecting adversely on the College.
- (10) Violation of established safe working procedures after receiving instruction and warning from a first violation.

(11) Sexual Harassment

(12) Violent Behavior

## **8.4 Appeals Procedures**

The parties subject to this policy are Christians and believers that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian workplace (see Matthew 18:15-20; 1 Corinthians 6:1-8).

### **8.4.1 Grievance and Appeals Procedure**

Any employee who feels that he or she has a legitimate disagreement with their supervisor or feels that they have been unjustly disciplined is to follow the following procedures.

Step 1: Within ten (10) days of the event or knowledge of the event in dispute they are to verbally discuss the problem with the immediate supervisor. The only exception to this is in cases of alleged sexual harassment where the employee may immediately go to the Manager of Human Resources or a senior person in their chain of command (see Section 2.3)

Step 2: If the matter cannot be settled between the supervisor and employee, the employee may appeal the issue to the next higher person in their chain of command. This should be done within five (5) days of the supervisor's decision.

Step 3: If the matter is not settled to the employee's satisfaction at Step 2, the employee may request a conference with the Manager of Human Resources. This should be done within five (5) days of the step 2 supervisor's decision.

1. The Director of Human Resources shall investigate the matter and meet with the parties.
2. If a satisfactory agreement cannot be reached, the Manager of Human Resources may:
  - a) propose a settlement to the parties involved;
  - b) propose biblically based mediation to the parties involved. Said mediation will be in accordance with the Rules of Procedure for Christian Conciliation of the Institute for Christian Conciliation, a division of Peacemaker<sup>®</sup> Ministries (complete text of the Rules is available at [www.HisPeace.org](http://www.HisPeace.org)).
3. The Manager of Human Resources will report his or her conclusions to the budget officer over the employee's area.

Step 4: The budget officer will make the final decision on the matter.

## **9.3 Campus Security**

Pursuant to the provisions of the “Crime Awareness and Campus Security Act” (Title II of Public Law 101-542) signed into law on November 8, 1990, Covenant College makes campus crime rates and statistics, as well as security policies and procedures, available to interested persons. A copy of this information is available from the Human Resources Department. Also, the Security Manual is on file in the Facilities Management Department for review by employees.

Covenant College has an open campus. While this affords freedom of movement for the campus community, it also means that access to campus facilities is not limited to members of the campus community. It is essential that all employees and students take precautions to avoid unfortunate incidents with unwelcome campus visitors. Students and staff are urged to keep watch on each other’s vehicles and personal possessions, and to help control access to their residence halls by securing doors and taking notice of strangers in the resident areas.

College maintenance workers wear uniforms while working, making them identifiable to students and employees. All college personnel are expected to announce themselves prior to entering the residence areas of the other gender. Non-college staff (outside contractors, for example) are ordinarily accompanied by College personnel when they enter residence facilities.

### **9.3.1 Campus Crimes or Acts of Violence**

Those criminal offenses or acts of violence occurring on campus for which statistics are compiled include:

- (1) murder (non-negligent manslaughter and negligent manslaughter),
- (2) rape (forcible and non-forcible sex offenses),
- (3) robbery,
- (4) aggravated assault,
- (5) burglary,
- (6) motor vehicle theft,
- (7) arson,
- (8) liquor law violations,
- (9) drug law violations,
- (10) weapons possession

The College will also recognize when a type of bias or prejudice motivates one of these crimes to occur.

Any other acts of violence will likewise not be tolerated and may bring the employee or student under disciplinary procedures.

### **9.3.2 Reporting Crimes or Acts of Violence**

Employees and students are to report all crimes or violent acts to their person or property on campus to the Dade County Sheriff or to the Physical Plant Department. Also, any observed crime or violent act or behavior should be reported to the Facilities Management Department.

An Emergency Management/Response Team is responsible for determining whether College employees will be notified of violent crimes which have been reported to the law enforcement authorities. If notification is made to employees the Team will disseminate such information in ways appropriate given the particular circumstances of each incident. See “*Information Management in Crisis Situation*” contained in Section 9.0 Appendix-A. ***Regardless of whether there is a campus announcement, a crime log will be kept on all crimes occurring on campus and is available for review by employees and students.***

### **9.3.3 Discipline**

Covenant College will not tolerate any employee or student acting in a violent or criminal manner. ***Nor will the College tolerate threats or any other exercise of physical force or threatening or intimidating behavior.*** Such conduct, when experienced or observed, should be reported to the Physical Plant Office. An investigation will be promptly initiated. The Director of Physical Plant and the Emergency Management/Response Team will do its utmost to respect the privacy of all parties involved in the investigation, while taking such steps as are necessary to investigate and resolve the complaint.

Any violent or criminal act is considered to be a major violation of College policy and will be dealt with accordingly by corrective counseling, suspension, or termination depending upon the severity of the violation.

See also the College’s policy regarding sexual harassment (Section 2.3).

# APPENDIX E

## THE FACULTY MANUAL

## **From the 2005-2006 Faculty Manual**

### **Student Conduct**

Faculty and staff members are expected to familiarize themselves with the section of the Student Handbook on student conduct and are, by word and example, to encourage students to live in compliance with the standards stated in that section.

### **Unauthorized Use or Possession of a Controlled Substance**

Unauthorized use or possession of a controlled substance by employees of Covenant College is strictly prohibited. Employees also may not manufacture, distribute, dispense, or possess a controlled substance anywhere on the college campus. An employee found to have, use, or sell such substances can be immediately terminated from the college's employ. Any employee convicted of possession, manufacturing, distributing, or dispensing a controlled substance must notify the college within five days of such a conviction. Appropriate personnel action, including termination and/or required participation in a drug abuse rehabilitation program, will be taken by the college within 30 days of notification of the conviction.

APPENDIX F  
HEALTH SERVICES

# Priesthill Center Health Services

## Alcohol & Drug Awareness Education

The Health Services Department of Covenant College provides information to all students, faculty and staff about the health risks associated with the use of illicit drugs and the abuse of alcohol in the form of pamphlets and videos. This information is available in the waiting room of the Health Service Department. This information is also shown once or twice a year via a bulletin board display created for Alcohol Awareness Week. In October each year the "Drug Free Schools" brochure is distributed to each faculty, staff and student at the college. This brochure indicates the policies of the school concerning drugs and alcohol, the discipline resulting from the infractions of these policies, the risk factors associated with the consumption of alcohol and drugs and a list of agencies to help those with drug and alcohol problems.

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Signature

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Date

# APPENDIX G

## CRITICAL HEALTH ISSUES (PE313)

# Covenant College

## Health and Physical Education Department

**Critical Issues in Health**

**3 Credit Hours**

**HPE 313 - Section 1**

**Spring 2008**

**MWF -- 2 – 2:50 212 Barnes Gym**

**Instructor: Dr. Gene Ezell**

**Office: 216 Barnes Gym**

**Office Phone: 423-400-2070**

**E-Mail: ezell@covenant.edu**

**Office Hours: By Appointment**

### Catalog Description

Historical and philosophical bases of health education, review of current issues including drug education, family planning, nutrition, and environmental and consumer concerns with values clarification emphasis. Key facets of school health program are studied. Three units.

### Specific Student Competencies

### The Student Will:

- Examine controversial issues in health
- Discuss questions about biological, medical, legal and ethical issues related to health concerns
- Research critical health issues for the purpose of debating in class
- Prepare and implement debate on various topics
- Research a specific critical health topic for the purpose of writing a 7 to 9 page paper
- Complete readings about critical health issues
- Participate in class discussions to express views on various critical health issues
- Participate in a variety of class activities, e.g., discussion, debate, small group discussions
- Participate in assessments (quizzes and major tests) related to critical health issues
- Present a 10 minute presentation on a research topic assigned by the instructor

### Text

No text will be required for this class. Students will be expected to research the assigned health issues through books, journals and online sources.

Grading Scale		Evaluation	
93%	A	Discussion & Classroom Participation	100
90	A-	Critical issues homework	150
87	B+	Mid Term Examination	100
83	B	Final Examination	100
80	B-	Research Paper	100
77	C+	Presentation	50
73	C		
70	C-		
67	D+	<b>Total</b>	<b>600</b>
63	D		
60	D-		

### Research Paper Directions—100 points

The Research Paper is to be done using a computer, be free from spelling errors, in proper grammatical and manuscript form with a cover page. The length of the paper is to be not less than seven (7) full pages nor greater than nine (9) pages.

The margins should be 1", fonts 11 point Times or New Times Roman for text and 14 point Arial (bold black)) for heads. The line spacing should be 1.5.

You must use cited works and reference them in the body of your manuscript. Please use the APA style manual. A complete bibliography will be included as a part of your research paper not just a list of cited sources. You must have at least 10 sources with 7 of them not older than 10 years and from refereed sources.

On or before Jan. 14, an outline of proposed topic will be E-Mailed to the instructor. It is to include the title of the paper, the nature, scope and objective of the paper; and a formal outline of the paper.

On or before Jan. 21, ten (10) reading cards with completed bibliographic entries as well as annotated information will be turned into the instructor.

On or before Feb. 29, a rough draft of your research paper will be E-Mailed as an attached file to your instructor.

On or before Mar. 19, the completed research paper E-Mailed. Your outline, reading cards and the rough draft and final draft including necessary corrections are to be turned into your instructor in a folder.

### Notes:

- You are expected to attend each class meeting. Excessive absences, arriving late or leaving early will result in a lower grade. Excessive is viewed as any combination of absences, arriving late or leaving early greater than two (2).
- All assignments will be turned in on time. They should be done using a computer (unless otherwise stated), free from spelling and grammar errors. Late work will result in a 25% per day reduction in the grade.

### Class meetings:

Jan 9, 11, 14, 16, 18, 21, 23, 25, 28, 30  
Feb 4, 6, 8, 11, 13, 15, 18, 20, 22, 25, 27, 29  
Mar 10, 12, 14, 17, 19, 26, 28 31  
Apr 2, 4, 7, 9, 11, 14, 16, 18, 21

APPENDIX H  
REFERRAL FACILITIES

# REFERRAL FACILITIES FOR ALCOHOL & DRUG ABUSE

Alcoholism Information	(423) 756-7644
Alcoholics Anonymous 5932 Pine Grove Tr. Chattanooga, TN	(423) 499-6003
Focus on Recovery Helpline	1-800-234-0420
Fortwood Center 601 Cumberland Street Chattanooga, TN	(423) 266-6751
New Horizons at Valley Hospital 2200 Morris Hill Road Chattanooga, TN	(423) 894-4220
CADAS 207 Spears Avenue Chattanooga, TN	(423) 756-7644
Chattanooga Bible Institute 1001 McCallie Avenue Chattanooga, TN	(423) 756-2894

APPENDIX H

DRUG-FREE SCHOOLS  
BROCHURE

# DRUG-FREE SCHOOLS BROCHURE Contents

## A Drug-Free School 2005-2006

Priesthill Center – Health Services  
14049 Scenic Highway, Lookout Mtn., GA 30750  
Phone: 706-419-1275  
FAX: 706-820-2933

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### Resources for Help

Alcoholism Information 756-7644

Alcoholics Anonymous  
5932 Pine Grove Tr. 499-6003

Focus on Recovery  
Helpline 1-800-234-0420

Fortwood Center  
601 Cumberland Street 266-6751

New Horizons at Valley Hospital  
2200 Morris Hill Road 894-4220

CADAS  
207 Spears Ave. 756-7644

Chattanooga Bible Institute  
1001 McCallie Ave. 756-2894

### Legal sanctions for the state of Georgia are:

If a person under the age of 21 years knowingly and falsely represents himself to be 21 years of age to any licensed dealer or other person, for the purpose of procuring or having furnished any intoxication liquor, this person is guilty of a **misdemeanor of the third degree**. This has a maximum penalty of **\$1000 fine and/or 1-year in jail**.

**Summary offense:** a person less than 21 years of age, attempts to purchase, consumes, and transports alcoholic beverages. **Maximum penalty: \$1000 fine and/or 1 year in jail**.

If a person knowingly, willfully and falsely represent to any licensed dealer or other person, any minor to be of full age, for the purpose to sell or furnish any intoxication liquors to a minor he/she is guilty of a **misdemeanor of the third degree**. This has a **nalty of \$1000 and/or 1-year in jail**.

It is a **misdemeanor** to transfer (unlawfully) a registration card for the purpose of falsifying age to secure alcoholic beverages. It is also a **misdemeanor** for any person to SELL, FURNISH, or GIVE TO ANY MINOR UNDER 21 any alcoholic beverage. **The PENALTY upon conviction is \$1000 fine and/or 1 year in jail.**

Any **conviction** for driving under the influence (**DUI**) WILL RESULT IN:

**First offense: \$385-\$1,200 fine and/or 1 year in jail.**

**Second offense: \$735-\$1,200 fine and/or 1 year in jail.**

**Third offense: \$1,200 fine and/or 1 year in jail.**

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## Standards of Conduct

Covenant College students and employees are prohibited from the unlawful possession, use, or distribution of drugs and alcohol on college property or as part of any college activity.

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## Consequences of Violation Standards

The consequences of the unlawful possession, use, or distribution of drugs and alcohol For students and employees of Covenant College are as follows:

**Students:** May result in immediate suspension without appeal.\*

**Faculty & Staff:** any employee convicted of possession, manufacturing, or distributing or dispensing of a controlled substance must notify the college within five days of such a conviction. The college will take appropriate personnel action, including termination or required participation in a drug abuse rehabilitation program, with 30 days of notification of the conviction.\*

\*see Student Handbook, Faculty & Staff Manual

See Drug-Free School and Communities Act of 1988 (Public Law 101-226) at Covenant College website or Intranet, Official documents in the Consumer Information section.

## Consequences of Violating Civil Law

Violation of civil Law (Local, state, or federal) will result in disciplinary action as follows and/or prosecution by proper authorities:

**Students:** May result in termination of enrollment\*

**Staff:** May be immediately discharged\*

**Faculty:** May be terminated\*

Legal sanctions in the state of Georgia regarding illegal drug and alcohol possession or use are listed on the 4<sup>th</sup> panel of this brochure.

\*see Student handbook, Faculty & Staff Manual

see Drug-Free School and Communities Act of 1989 (Public law 101-226) at Covenant College website or Intranet, Official documents in the Consumer Information Section.

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## **Health Risks of Illegal Drugs/Alcohol Abuse:**

Drug and Alcohol abuse result in significant health problems for those who use them. They include:

- **Cirrhosis of the liver**
- **Kidney damage**
- **Physical and psychological addiction**
- **Hallucinations**
- **Lung damage**
- **Diminished sperm count in males**
- **Impairment of motor coordination and perception**
- **Heart disease and failure**
- **Damage to the developing fetus**
- **Stomach ulcers**
- **Brain damage**
- **Coma**
- **Depression**
- **Psychosis**
- **Dysfunctional family problems**